Course Information

Closing Dates for Registration
Closing dates for registration are subject to availability of places or one (1) week before the Course, whichever is earlier. Due to limited places, early registration is highly recommended.

Workshop Dates & Venues
Selangor : 26 - 27 April 2013
26 - 27 September 2013
Persatuan Jururawat Malaysia
Wisma Jururawat, Lot 14A, Lorong Utara A
Off Jln Utara, 46200 Petaling Jaya, Selangor

Penang : 7 - 8 June 2013
Hospital Pulau Pinang
Jalan Residensi, 10990 Georgetown, Pulau Pinang

Hotel Accommodation
Participants are advised to make their own accommodation arrangements with their preferred hotel suggested below:

Selangor
Crystal Crown Hotel, Petaling Jaya
12 Lorong Utara A, Off Jalan Utara
46200 Petaling Jaya, Selangor, Malaysia
Tel : +603 7958 4422 Fax : +609 7958 7223

Penang
Grand Inn Penang
165-G-2, Macalister Road, 10400 Penang
Tel : +604 210 7288 Fax : +604 210 7286

Cancellation Clause
Any cancellation or replacement must be conveyed to the Secretariat in writing ten (10) days prior to the Workshop. Otherwise, an administrative fee of 20% of the registration fee will be charged for cancellation and any replacement will be processed as new chargeable registration.

Liability
The Organizers shall not be held liable for personal accidents or losses or damage to private property of registered participants of the Course.

Disclaimer
Whilst every attempt will be made to ensure all features of the Course mentioned in this announcement will take place as scheduled, the Organizers reserve the right to make last minute changes should the need arise.

About the Course
This two-day Course focuses on the evidence-based best practices in peripheral intravenous cannulation and its management. Covering pertinent issues and topics, this certification Course will provide the delegates with the knowledge and skill in this clinical practice.

Target Audience
Infusion Therapy Auditors/ Nurses, Infection Control Practitioners and Nurse Educators.

Certificate of Achievement
An official Certificate of Achievement will be issued to all registered participants who have completed the programme and have fulfilled all assessments required for the Course.

CPD Accreditation
Continuous Professional Development (CPD) points will be awarded by the Nursing Division of Malaysia to all participants who have completed the full duration of the programme.

Registration Fees
MINSIG Member : RM250
MNA Member : RM500
Non MNA Member : RM600
Overseas Delegate : USD250

Registration Fees Entitlement
• Admission to Course Programme
• Course materials
• Meals as stated in programme
• Certificate of Attendance
• Certificate of Achievement
( upon fulfillment of all assessments required for the Course)

Payment Details
Cheque/Money Order/Bank Draft/Local Order (LO) payable to:
Bank Account : Seminar Persatuan Jururawat Malaysia
Account No : 1471 0000 185 108
Bank : CIMB Bank Berhad
KL Sentral Station 50470 Kuala Lumpur
Wilayah Persekutuan

Secretariat
Aesculap Academy Malaysia
Crown Penthouse, Plaza IBM, 8 First Avenue, Persiaran Bandar Utama 47800 Petaling Jaya, Selangor
Tel : +603-7841 4200 Fax : +603-7729 6715
E-mail : aes_academy@bbraun.com
Website : www.aesculap-academy-ap.com
### Faculty

- **Associate Professor Jeya Devi Coomarasamy**  
  Head of School of Nursing  
  Faculty of Medicine & Health Sciences, UCSI University & Chairman of Malaysian Infusion Nurses Special Interest Group (MINSIG)

- **Ms Sin Lian Thye**  
  Nursing Officer  
  Health Technology Assessment Unit, Medical Development Division  
  Ministry of Health Malaysia & Vice Chairman of MINSIG

- **Ms Mak Wai Gyan**  
  Tutor  
  School of Nursing, Faculty of Medicine & Health Sciences, UCSI University & Secretary of MINSIG

- **Ms Jaggir Kaur Najar Singh**  
  Lecturer  
  Department of Nursing, Faculty of Medicine & Health Sciences, Universiti Tunku Abdul Rahman & Treasurer of MINSIG

- **Ms Tham Soo Nyet**  
  Senior Lecturer  
  School of Nursing, Faculty of Medicine & Health Sciences, UCSI University & Committee Member of MINSIG

- **Ms Hec Kim Lan**  
  Nursing Officer  
  Private Practices & Facilities Unit, Nursing Division  
  Ministry of Health Malaysia & Committee Member of MINSIG

- **Matron K Subhadara Velukutty Nair**  
  Department of Medicine, Hospital Kuala Lumpur & Committee Member of MINSIG

- **Ms Radha Maniam**  
  Lecturer  
  School of Nursing, Faculty of Medicine & Health Sciences, UCSI University & Committee Member of MINSIG

- **Ms Bunbe Kaur Bachan Singh**  
  Technical Advisor, B. Braun Medical Supplies Sdn Bhd & Committee Member of MINSIG

- **Ms Cindy Harparkash Kaur**  
  Technical Advisor, B. Braun Medical Supplies Sdn Bhd & Committee Member of MINSIG

- **Ms Kerinjeet Kaur**  
  Lecturer  
  Department of Nursing, Faculty of Medicine & Health Sciences  
  Universiti Tunku Abdul Rahman & Committee Member of MINSIG

- **Ms Cindy Harparkash Kaur**  
  Technical Advisor, 3M Malaysia Sdn Bhd & Committee Member of MINSIG

- **Ms Hee Kim Lan**  
  Nursing Officer  
  Private Practices & Facilities Unit, Nursing Division  
  Ministry of Health Malaysia & Committee Member of MINSIG

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  Technical Advisor, B. Braun Medical Supplies Sdn Bhd & Committee Member of MINSIG

- **Ms Kerinjeet Kaur**  
  Technical Advisor, 3M Malaysia Sdn Bhd & Committee Member of MINSIG

- **Dr Rishya Manikam**  
  Senior Lecturer  
  Dept of Emergency Medicine, Faculty of Medicine, University Malaya & Medical Advisor to MINSIG

- **Dr Benedict Sim Lim Heng**  
  Consultant Physician & Infectious Disease Consultant  
  Dept of Infectious Diseases, Hospital Sungai Buloh & Medical Advisor to MINSIG

### Programme

#### Day 1

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.45am</td>
<td>Registration</td>
</tr>
<tr>
<td>8.15am</td>
<td>Welcome Address</td>
</tr>
<tr>
<td>8.25am</td>
<td>Pre-Course Assessment</td>
</tr>
<tr>
<td>8.45am</td>
<td>Introduction :</td>
</tr>
<tr>
<td></td>
<td>- Legal, Professional &amp; Ethical Issues</td>
</tr>
<tr>
<td></td>
<td>- Documentation</td>
</tr>
<tr>
<td>9.15am</td>
<td>Anatomy &amp; Physiology</td>
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<tr>
<td></td>
<td>- Site Selection</td>
</tr>
<tr>
<td>9.45am</td>
<td>Equipment Used : Types of IV Cannula (Conventional vs Safety)</td>
</tr>
<tr>
<td>10.15am</td>
<td>Tea Break</td>
</tr>
<tr>
<td>10.45am</td>
<td>IV Cannulation Procedure</td>
</tr>
<tr>
<td></td>
<td>- Pre-cannulation</td>
</tr>
<tr>
<td></td>
<td>- Cannulation (insertion)</td>
</tr>
<tr>
<td>11.45am</td>
<td>Post Cannulation &amp; Nursing Care</td>
</tr>
<tr>
<td>12.30pm</td>
<td>Safety of Healthcare Workers During IV Cannulation</td>
</tr>
<tr>
<td></td>
<td>- Risks Associated</td>
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<tr>
<td></td>
<td>- Precautions &amp; Key Steps Towards Safety</td>
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<tr>
<td></td>
<td>- Management of Needlestick Injury</td>
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<tr>
<td>1.15pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>2.00pm</td>
<td>Hands-on Practical Session</td>
</tr>
<tr>
<td>5.00pm</td>
<td>Tea &amp; End of Day 1</td>
</tr>
</tbody>
</table>

#### Day 2

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.00am</td>
<td>Complications of IV Cannulation :</td>
</tr>
<tr>
<td></td>
<td>- Early Complications</td>
</tr>
<tr>
<td></td>
<td>- Late Complications</td>
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<tr>
<td></td>
<td>- Troubleshooting</td>
</tr>
<tr>
<td>9.45am</td>
<td>Tea Break</td>
</tr>
<tr>
<td>10.15am</td>
<td>Post-Course Assessment 1 : Multiple Choice Questions</td>
</tr>
<tr>
<td>10.45am</td>
<td>Post-Course Assessment 2 : Objective Structured Clinical Examination (Lunch will be served)</td>
</tr>
<tr>
<td>4.00pm</td>
<td>Summary &amp; Discussion</td>
</tr>
<tr>
<td>4.30pm</td>
<td>Tea &amp; End of Course</td>
</tr>
</tbody>
</table>

### Registration & Payment

- **Name to be appeared on Certificate (Mr/Ms)**
- **Designation**
- **Department**
- **Hospital/Institution**
- **Address**
- **Postcode/City**
- **Tel**
- **Fax**
- **Handphone/ Mobile No**
- **Email (required)**
- **Vegetarian**
- **Yes**
- **No**

Please register me for the course held on:
- **26 – 27 April 2013, Selangor**
- **7 – 8 June 2013, Penang**
- **26 – 27 September 2013, Selangor**

**Registration Fees**

- **RM250** (MINSIG Member)  
  MINSIG Membership No :  
- **RM500** (MNA Member)  
  MNA Membership No :  
- **RM600** (Non-MNA Member)  
- **USD250** (Overseas Delegate)

**Cheque / LPO No** (enclosed)  
**Date**

Please email / fax completed form with proof of payment to:

**Secretariat**: Aesculap Academy Malaysia, Crown Penthouse, Plaza IBM 8 First Avenue, Persiaran Bandar Utama, 47800 Petaling Jaya, Selangor  
**Tel**: +603-7841 4200  
**Fax**: +603-7729 6715  
**E-mail**: aes_academy@bbraun.com

**FOR SECRETARIAT USE ONLY**

**Receipt No** :  
**Confirmation sent on** :  
**Regn No**